

Marengo-Union Chamber of Commerce
Sidewalk Sales
August 11, 12 & 13, 2022

Participation Guidelines

The Marengo-Union Chamber of Commerce is pleased to present this year's Downtown Marengo's Sidewalk Sales on Thursday, Friday and Saturday, August 11-12-13, 2022. The event takes place on State Street, and surrounding streets from 9AM to 6PM, rain or shine.

- Participants may begin daily setup 7:15 AM, to be completed no later than 8:45 AM. All displays must be taken down and removed each night by 7 PM.
- You can designate your day & time. (please list)
- Each participant will be assigned the allotted space in front of their business. You may use neighboring businesses sidewalk area ONLY if permission is granted from that business.
- Participants must provide their own tables, tents, chairs and all accessories for their displays.
- All participants are asked to be respectful of resident Main Street shops and restaurants as they set up and conduct business.
- While State Street is open to regular vehicular traffic, a navigable 4-6' corridor must be maintained at all times for handicap accessibility. Displays extending too far into the street or obstructing curbs or fire hydrants will not be allowed.
- It is the responsibility of all businesses to provide liability insurance.

PARKING: Parking will be available in either city lot, side streets or downtown.

Staff – Please do NOT contact City Hall with questions. Contact the Marengo-Union Chamber of Commerce at 815-568-6680 or 779-901-8101. Email: chamber@marengo-union.com

Permits: The City has waived any permit for Sidewalk Sales only. Any food truck present, must have a current food permit from the McHenry County Department of Health, and the City of Marengo if applicable.

Participation cost:

- Chamber Member – no charge
- Non Member - \$50.00 (3 day event)

Advertising/promotions: The Marengo-Union Chamber of Commerce will advertise your business participating in the Sidewalk Sales. We encourage restaurants to have a “special” for those days.

Please demonstrate your “Shop Local” support by joining us.

Marengo-Union Chamber of Commerce
Sidewalk Sales reservation/participation form
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_____ **YES**, We plan to participate in the 2022 Marengo Sidewalk Sales.

I will participate _____ Thursday _____ Friday _____ Saturday

Please list your hours: _____

_____ I am a retail store

_____ I will participate, however I will keep my merchandise inside.

_____ I am a restaurant/tavern owner and will offer specials

My specials will be: _____

_____ **NO**, I will NOT be participating

_____ **NO**, I will not be participating, but authorize another business to use the space in front of my business. (We will contact you with details)

Business name: _____

Address: _____

Email address: _____

Contact name: _____

Contact phone number: _____

Signature of business owner or Rep: _____

Please fill out this form and return it to: The Marengo-Union Chamber of Commerce, 116 S. State St.
Mail, fax, email, drop off NO LATER than August 1, 2022